

**Minutes
Finance Committee
April 5, 2011
6:00 PM
4th committee meeting**

Members present were Committee members Gabe Hunter and Dale Black. Chairman Reynolds was not present due to illness. Holly Abercrombie, Finance Director, and City Administrator Trey Eubanks were also present.

1. Call to order.- Councilman Hunter
2. Public Comment
3. Reading and approval of minutes

Councilman Black made a motion to approve the minutes with Councilman Hunter seconding. The vote was unanimous (2-0).

4. Reports or communications from city officers

- a. Budget report

Holly Abercrombie reported the budget looks good.

Councilman Black asked about the recycling container overage and where the transfer would be made from to purchase the containers. Trey Eubanks reported that the line item will run over and the other lines will offset the expense. An overall analysis of solid waste is going to be done to look at revenues and expenditures. Councilman Black asked if there has been any more information regarding electronic waste. Trey Eubanks said there are clear guidelines on what has to be separated. This takes effect July 1st and will be an additional cost. A group is going to have a collection day on April 30th to allow residents to bring e-scrap at no cost to dispose. The location for the Upstate is the old Greenville Braves stadium.

Councilman Hunter recognized the great article that was written on the budget by Nate Carey this year.

5. Unfinished business.
6. New business.

- a. Inclement Weather Policy

This allows for three administrative leave days a year due to bad weather. Anything over that will be charged to vacation leave if the employee cannot report to work. Councilman Black asked if other disasters should be included other than just inclement weather. Trey Eubanks said this also allows for emergencies and the heading would be changed.

This item was forwarded to the council meeting.

b. FLSA policy

Councilman Hunter reported the City doesn't have its own FLSA policy. The current policy references the FLSA but doesn't provide details in the policy. This policy spells out in detail for department heads, supervisors, and employees exemptions, overtime, comp time, etc.

Councilman Black expressed that the employees in some departments have the option to choose comp time or overtime and this would spell it out. There has been some confusion on this issue in the past. Department heads authorize overtime if needed.

This item was sent to full council.

7. Public Comment

Councilman Kennedy expressed his appreciation for the FLSA policy and said it was very well done and comprehensive.

8. Committee concerns.

9. Adjournment.- Councilman Hunter adjourned the meeting.

Respectfully Submitted,

Cindy Miller
Municipal Clerk

NOTICE: A majority or quorum of City Council may attend a committee meeting